

Human Resources Division

HO(HRD)/ 0732 /2017

February 13, 2017

Office Order

This has reference to the Clause No. 5.3 of National Integrity Strategy work plan and its implementation that according to the Right to Information Act, 2009, a “Responsible Officer” and “Appellate Authority” shall be appointed in every Organization.

Integrity/Ethics Committee of Prime Bank Limited was reformed on 06.12.2016. Thereafter, on 31.01.2017, a regular meeting of instant committee was held and a few issues were discussed with great importance such as appointment of responsible officer and appellate authority as per the Right to Information Act, 2009. Afterwards, on 06.02.2017 a meeting took place with concerned Department of Bangladesh Bank and they provided us necessary assistance in this regard.

In line with Bangladesh Bank’s guidance the undernoted Executive/Official(s) of the Bank shall be appointed as “Appellate Authority” and “Responsible Officer” for Prime Bank Limited as per the Right to Information Act, 2009:

SL	Name	Responsibility
01.	Ahmed Kamal Khan Chowdhury Managing Director	Appellate Authority
02.	Ziaur Rahman Senior Executive Vice President & Head of Human Resources Division	Responsible Officer

As per Section 24 of the Right to Information Act, 2009, The “Appellate Authority” shall dispose of the application filed by any person who is aggrieved by the decision of “Responsible Officer”. A “Responsible Officer” shall discharge his duties in accordance with the provisions of Section 7–10 of the said Act.

Ahmed Kamal Khan Chowdhury

Managing Director

Enclosure: (i) Bangladesh Gazette dated 06.04.2009 (pp. 2655, 2658 – 2662, 2668) – 07 pages

Copy to :

1. All Deputy Managing Director(s).
2. SEVP & Head of HRD.
3. All Divisional Heads at Head Office.
4. All Heads of Branch and SME Branch.
5. All Employees.
6. Personal File/Office Copy.